Imperial Calcasieu Human Services Authority

Governance Board Meeting

One Lakeshore Drive, Suite 2000

Lake Charles, Louisiana 70629

May 2, 2019

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AGENDA

I. CALL TO ORDER

Corlissa Hoffoss called the meeting to order at 12:07pm noting that a quorum was

 present.

II. ROLL CALL

a. Corlissa Hoffoss, appointed by Governor Jindal

b. Betty Cunningham, appointed by Governor Edwards

c. Aaron LeBoeuf, appointed by Calcasieu Parish

d. Linda Storer, appointed by Beauregard Parish

e. Kristen Cassidy, appointed by Jefferson Davis Parish

f. Rita Cole, appointed by Allen Parish

g. Angela Jouett, appointed by Cameron Parish

Absent:

Bill Sommers, appointed by Governor Edwards

EXECUTIVE STAFF PRESENT

a. Tanya McGee, Executive Director

b. Jenny Mills, Deputy Director

c. Kristen Arville, Executive Assistant

III. INTRODUCTION OF GUEST

Corlissa Hoffoss acknowledged the guests and allowed them to introduce themselves.

In attendance was Candace Chelette from Genoa Pharmacy located within ImCal’s Lake Charles Behavioral Health Clinic, Judge Robert Wyatt and Jessica Savoie with 14th Judicial Mental Health Court

IV. APPROVAL OF MINUTES

Board members received April minutes prior to the meeting. Corlissa Hoffoss entertained a motion to approve April minutes. Angela Jouett motioned and Betty Cunningham seconded. Minutes unanimously approved.

V. APPROVAL OF AGENDA

Corlissa Hoffoss entertained a motion to approve the agenda. Angela Jouett motioned and Kristen Cassidy seconded.

VI. BOARD MONITORING

1. Members code of conduct

Tanya reviewed the policy with the board. This policy refers to the code of conduct for board members and potential conflict of interest. Tanya reminded the board that this in general is primarily about the board working as one unit. Board members can have their own personal business interest but cannot publicly support their own agendas under ImCals name or make a statement as representative of the board. Tanya stated that she has no recommendations to change the policy.

1. Present Slate Officers

July will be the start of the new Fiscal year and officers for the board will need to be elected. The board can keep current officers or nominate replacements. Currently the Vice Chair seat is vacant because Corlissa is now the chair. The current slate of officers of the board include Corlissa Hoffoss, Chair, Vice Chair is currently vacant, Secretary, Betty Cunningham and Aaron LeBoeuf, Treasurer. In the June meeting members will vote for officers. Tanya asked the board to think about who they think would elect as a vice chair.

1. Chairpersons Role

Tanya reviewed the policy with the board. The policy details the role of the chairperson, which is to insure that the current policies are followed and the meeting content is focused. The chairperson’s deliberation must be fair and open. The chairperson can also be the district representative with board approval and can appoint any subcommittees to assist the board, if needed. Tanya stated that she has no recommendations to change the policy.

1. July Board Meeting Date

July Board meeting will be moved to Thursday July 11, 2019 at noon due to the Fourth of July holiday.

1. Cameron Parish Appt

Tanya informed the board that Angela’s term expires in June, however she is eligible for a second term if she chooses to stay. Tanya asked Angela if she would like to stay on the ImCal Board of Directors for a second term, and Angela agreed. Betty Cunningham made a motion to keep Angela Jouett as the Cameron Parish appointment and Linda Storer Seconded.

VII. EXECUTIVE DIRECTOR REPORT

1. Status Update on ImCal HSA Strategic Plan, Selected Initiatives

The Louisiana Department of Health pulls together their strategic plan every five years and ImCal is included in that plan. ImCal’s section of that strategic plan was provided to the board for discussion. When ImCal became a district the state wrote the plan for ImCal based on what ImCal is contracted by the state to do. Its focused on administration of addiction, mental health, development disability services. ImCal has their own agency specific annual business plan which focuses on agency goals across all ImCal divisions and departments. Tanya has executive management staff come up with two goals they would like to achieve for the year and they review this twice a year. Board members reviewed and discussed both plans. Board agreed to include primary care language in the strategic plan.

1. Mental Health Court Presentation from Judge Wyatt

Judge Wyatt thanked the board and Tanya for allowing him to come and present. He also thanked them for their continued support. He stated that currently the budget that they were drawing funds from has reached the end. They do contract with ImCal but that does not cover all of their expenses. The remaining balances are contributed to by the District Attorney’s office. Judge Wyatt is currently working other means of financing. Dickie Tanous who helped with funding and administration duties has retired and Jessica Savoy is currently fulfilling some of those duties. They have a prosecutor Charles Robinson who has been with Mental Health Court (MHC) for about two years and he also has an interest in helping clients with mental and substance abuse issues. Judge informed the board that currently their numbers are low, but they expect them to increase. In the last court proceedings, they had six new potential clients. They are open to take clients from other parishes that do not have a Mental Health Court. They recently had a client come from Cameron Parish. Judge Wyatt keeps in contact with judges from other parishes. The supreme court has created a Council of Specialty Court. Judge was informed that they may be able to be reimbursed by this court for some of the costs they incur. Currently they are working with other drug courts to learn how the billing is conducted for related expenses. Friday April 26th there was a Criminal Justice Summit that focused on Mental Health in Criminal Justice systems. Judge stated that he is committed to the Sobering and Engagement Center, and helping with getting it established. Judge stated that Andy Casanave from the public defender’s office would like to be involved with the sobering and engagement center. Tanya asked about donations that have been made by the District Attorney’s office, Sheriff’s office, ImCal and other donors. Judge stated that those funds were one time only and have run out. Jessica Savoie stated that the Calcasieu Parish Police jury contributes by providing the office space for staff. Jessica commended the Lake Charles Behavioral Health Clinic and the Genoa Pharmacy for being very helpful in assisting with their clients

1. Sobering Center Update

Tanya and her staff will be meeting with John DeRosier, Judge Wyatt, Tony Mancuso, and Shawn Caldwell to discuss the sobering center. We are still looking for a building, the previous building that was found was leased out. Laurie Hebert has a few places that Tanya and Jenny Mills will be visiting. Betty Cunningham asked if this was available in Beauregard Parish, Tanya stated that they will pilot this in Calcasieu parish and if received well they will extend out to outlining parishes. Tanya sated that it’s their intent is to get the Sobering Center up and running and then potentially giving it over to the contractor that will be taking over the Briscoe Treatment Center to manage.

1. Briscoe update

Seven letters of interest were received for the hybrid RFP (Request for Proposal). They were screened to make sure they fit the requirements. Four potential applicants were found. An invitation to propose was sent to the four applicants requesting specific information. Tours have been set up for the potential providers to come visit the facility. ImCal is working with Compass Health, the current contractor, for the transition. ImCal has put in the contract for potential providers to give consideration to current employees at Briscoe. ImCal will be responsible for the building and it’s manitainence. We are in contact with licensing once a provider is selected they will do a change of ownership to make it a smooth transition. Compass Health has also offered to pay staff for an extra month if they agree to stay on until the new provider takes over.

VIII. NEW BUSINESS

 Tanya requested that we revisit in another meeting ImCals mission and vision statements to include verbiage on primary care.

 IX. NEXT MEETING – **June 6, 2019**. July meeting will be changed to July 11,

 2019

 X. ADJOURNMENT – 1:04pm